

NEWTOWN SCHOOL (2926)

Effective 29 January 2018

Enrolment Scheme

The guidelines for development and operation of enrolment schemes are issued under section 11G (3) of the Education Act 1989 for the purpose of describing the basis on which the Secretary's powers in relation to enrolment schemes will be exercised.

Purpose and Principles

- A. To avoid overcrowding or the likelihood of overcrowding at the school;
- B. To ensure that the selection of applicants for enrolment at the school is carried out in a fair and transparent manner; and
- C. To enable the Secretary to make best use of existing networks of State schools.

In achieving its purpose, an enrolment scheme must, as far as possible, ensure that:

- A. The scheme does not exclude local students: and
- B. No more students are excluded from the schools than is necessary to avoid overcrowding.

Home Zone

****All future siblings of students' currently enrolled at Newtown School as at the date of this enrolment scheme document that live in the streets west of Wallace Street, will be entitled to enrol as in-zone students at Newtown School. These streets include Hargreaves St, Wright St, Carrington St west, Papawai Tce, Westland Rd, Salisbury Tce and Salisbury Ave.***

A list of the students to which this grandparenting arrangement applies to is attached as Appendix 1.

Also, all students who live within the home zone described below shall be entitled to enrol at the school.

Starting in the north: At the western entrance of SH1 at the Mt Victoria Tunnel, the boundary follows SH1 around the southern boundary of The Basin Reserve to the corner of 43 Tasman St and Rugby St.

Tasman St south, Rugby St, Balfast St, Douglas St East and West, Ranfurly Tce, Tainui Tce, Hayward Tce, Coombe St, Yale Rd, Howard St, Carrington St are in zone.

Adelaide Rd south of SH1 at Basin Reserve corner and all roads off it are in zone.

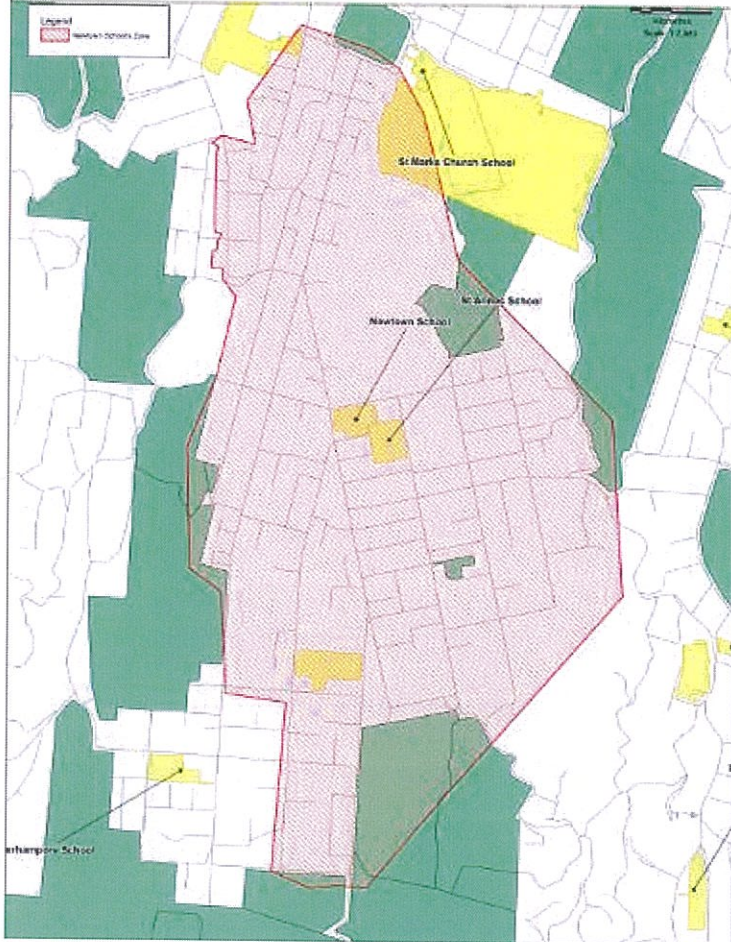
The boundary crosses the Massey University Campus at 100 Tasman St west to corners of Hargreaves St and 44 Wallace St.

The western boundary then follows Wallace St from the corner with Hargreaves St and continues along John St to the intersection with Hanson St.

****Streets to the west of Wallace St are not in zone including Hargreaves St, Wright St, Carrington St west (from and including number 13), Papawai Tce, Salisbury Tce, Salisbury Ave, Westland Rd and Hutchison Rd. (This does not apply to current students or future siblings.)***

The boundary continues along Hanson St south and all roads off it including Hall St west to the corner of Hanson St and Stoke St, and then 330 Adelaide Rd and Stoke St intersection. It then continues south from 330 to 377 Adelaide Rd, including all streets off it, and then south to the intersection with 64A Waripori St and Adelaide Rd.

Home Zone boundaries



From the intersection of Stoke St, including both sides to Rintoul St, the boundary heads south to the intersection with and includes both ends of Waripori East to 73 Waripori St and Adelaide Rd. Waripori St west of Adelaide Rd is not in zone. West of Adelaide Rd from 422 South Palm Grove and Post Office Ave are not in zone.

From Waripori St the zone includes Rintoul St south (both sides) to the intersection with 300 and 297 Rintoul St and Lavaud St. It then follows Lavaud St to the corner of Mt Albert Rd and Russell Tce and then north along Russell Tce and all streets off it. This Includes Herald St east (up to and including 36 and 45A). Sterling St and Blythe St are not in zone.

The boundary continues along Russell Tce to Wellington Zoo and Zoological Gardens, Newtown Park to Owen St including Mansfield St and Roy St.

The zone then follows Manchester St from the corner of Daniel St with Manchester St to Manchester with Owen St.

The zone then follows Owen St including all streets off it to Constable St and east along Constable St to 133 Constable St, corners of Constable St, Crawford Rd and Alexandra Rd.

All roads off Constable St are in zone.

Coromandel St and all roads off it including Paeroa St and Colville St, Seddon Tce, Douro Ave, and Corunna Ave are in zone. The boundary follows left into Mein St and all roads off it to the intersection with Riddiford St and north to the intersection with Adelaide Rd.

The Eastern boundary runs from the corner of Constable St and Alexandra Rd north to the Mt Victoria Tunnel.

Special Programmes

The school operates the following Special Programme:

Ngāti Kotahitanga – Māori Immersion Unit

The criteria for acceptance into the Special Programme are as follows:

Ngāti Kotahitanga is a Māori immersion (Level 1 – Ministry of Education Immersion Language level) unit that specifically caters for tamariki Te Reo Maori language. Under the Education Act 1989, a Māori immersion programme is an official Special Programme.

Students who wish to enrol in the Special Programme at Newtown School will comply with the following priorities and entry criteria. The maximum number of students that can be accommodated at any one time is currently limited to up to 25 students in Years 1-8.

Priority Entry into the Newtown Ngāti Kotahitanga Special Programme

The Board of Trustees has set out criteria on which students will be accepted into Newtown School's Special Programme. This includes procedures to determine which students from outside the school's enrolment scheme will be enrolled, if there are more applicants than places available.

All applicants shall undertake an interview to assess their level of Te Reo Māori proficiency. The interview process will use documented methodology approved by the Board of Trustees and Whānau.

Priority One: Eligibility with Te Reo Māori Proficiency and Living In-zone

Priority should be given to applicants who meet the Te Reo Māori proficiency criteria and whose addresses are in-zone. The primary purpose is to assess the level of language competency of each applicant to ensure the child is able to comprehend the teacher's teaching instructions, to speak in Te Reo and to make sure that appropriate learning strategies can be developed to support the tamariki upon entry into Newtown School.

Priority Two: Eligibility if more eligible applications than places available

If there are more eligible applicants than places available in the Special Programme, the priority will be given using the Scoring System in the table set out below. Highest ranked applicants will be offered places ahead of lower ranked applicants.

Priority Three: Eligibility amongst applicants who have equal number of points

If there are more applicants with the same score than there are places available, then selection within that group will be by a ballot. The ballot will be conducted in accordance with instructions by the Secretary of Education under Section 11G(1) of the Education Act 1989. Parents will be informed of the date of any ballot by notice in a daily or community newspaper circulating in the area served by the school.

	Scoring System	Score for Year 1-8 students
1	Proficiency in Te Reo Māori language	0-10
2	Siblings of current tamariki in the Ngāti Kotahitanga Special Programme, a tamariki of an employee of the board of the school or a tamariki of a member of the board of the school	4
3	Siblings of former tamariki in the Newtown Ngāti Kotahitanga Special Programme	3
4	Applicants who have attended Kohanga Reo preschool on a regular basis for at least the preceding year	3
5	Applicants who have attended any other Māori Immersion kura, or Māori Bilingual class at another kura	1
6	Tamariki of a former student in Newtown Ngāti Kotahitanga Special Programme	1

Notes:

Criteria 1. Proficiency in the Te Reo will be assessed using documented methodology developed by Whānau Hui (and approved by the Board of Trustees). The proficiency of an applicant will be ranked on a scale of zero to ten, zero being no ability and ten being fluent in Te Reo Māori. The score given to any applicant will be determined by an independent person or persons appointed by Ngāti Kotahitanga Whānau (with the approval of the Board of Trustees). The decision will be final (i.e. not subject to appeal). Highest ranked applicants will be offered places ahead of lower ranked applicants.

Criteria 2. Applicants who are siblings of current tamariki in Newtown Ngāti Kotahitanga Special Programme will be assigned four points where whānau, parents or caregivers' adherence to Newtown Ngāti Kotahitanga Special Programme Supporting Principles have been met. If those requirements have not been met the score will be zero.

Criteria 3. Applicants who are siblings of former tamariki in the Newtown Ngāti Kotahitanga Special Programme will be assigned a score where whānau, parents or caregivers' adherence to Newtown Ngāti Kotahitanga Special Programme Supporting Principles had been met during the time the former student was enrolled in the Ngāti Kotahitanga Special Programme. If those requirements were not met the score will be zero.

An applicant qualifying for points under criteria 2 is not eligible for points under criteria 3.

Criteria 4. This criteria is not applicable for applicants entering in Year 3 and above.

Criteria 5. An applicant qualifying for points under criteria 4 is not eligible for points under criteria 5.

Newtown Special Programme Supporting Principles

By enrolling a child into Newtown Ngāti Kotahitanga Special Programme, a parent or caregiver is giving informed consent they will take an active role in supporting Newtown Ngāti Kotahitanga Whānau.

The involvement of whanau, parents or caregivers is vital in the success of their tamariki learning in Ngāti Kotahitanga. Therefore it is expected that parents or caregivers will support the tamariki learning in Newtown Ngāti Kotahitanga Special programme, ensure that the child will have access to Te Reo support at home, and adhere to Newtown School guidelines – which includes:

1. Students in the Programme will have access to support outside the classroom through either:

- A a parent or caregiver they live with who is a proficient Te Reo speaker
Or
- B a parent or caregiver who is actively learning the Te Reo language
Or
- C a caregiver who has been employed/seconded to speak to the child in Te Reo at home
Or
- D Te Reo after school activities

2. Each parent/caregiver will actively participate to assist in the life of Newtown Ngāti Kotahitanga Special Programme. Examples of this include attending the regular Whānau meetings called by the teachers, joining and/or participating in the Whānau Hui activities, support for fundraising event of Whānau and School and participation in Whānau Hui.

It is acknowledged that, due to individual circumstances, one or more of these principles may not be reasonably achievable for some parents/caregivers. It is the responsibility of the parent/caregiver to raise any issues of this nature during the enrolment interview. Where appropriate, the items may be substituted and/or modified by agreement with the parent/caregiver, whanau leader of the Ngāti Kotahitanga Programme and the appointed Whānau Representative.

Enrolment

All enrolments must be approved by the Principal, Māori Representative on BoT (or delegated Whānau member) and the Whānau teacher.

Students who live within the school's home zone will be enrolled ahead of out of zone students.

Out of Zone Enrolments

Each year the board will determine the number of places which are likely to be available in the following year for the enrolment of students who live outside the home zone. The board will publish this information by notice in a daily or community newspaper circulating in the area served by the school and on the school website.

The notice will indicate how applications are to be made and will specify a date by which all applications must be received.

Applications for enrolment will be processed in the following order of priority:



- First priority** Will be given to applicants who are seeking enrolment in the Ngati Kotahitanga – Māori Immersion Unit up the maximum roll of 25 students
- Second priority** Will be given to applicants who are siblings of current students.
- Third priority** Will be given to applicants who are siblings of former students.
- Fourth priority** Will be given to applicants who are children of former students.
- Fifth priority** Will be given to applicants who are either a child of an employee of the board of the school or a child of a member of the board of the school.
- Sixth priority** Will be given to all other applicants.

If there are more applicants in the second, third, fourth, fifth or sixth priority groups than there are places available, selection within the priority group will be by a ballot conducted in accordance with instructions issued by the Secretary under Section 11G(1) of the Education Act 1989.

Parents will be informed of the date of any ballot by notice in a daily or community newspaper circulating in the area served by the school.

Applicants seeking second or third priority status may be required to give proof of a sibling relationship.

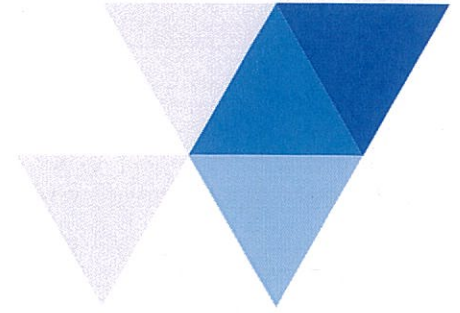
Agree to review on yearly basis

	Board of Trustees	Ministry of Education
Signed		
Name	Annette Gitlos	Ella Taverner
Position	Chairperson	Manager Education
Date	30.11.2017	27.11.17

APPENDIX ONE

List of students whose siblings are grandparented into Newtown School as in zone students.

1. Melvyn O'LEARY
2. Scout WATSON



MEMORANDUM OF AGREEMENT
BETWEEN
THE MINISTRY OF EDUCATION
AND
THE BOARD OF TRUSTEES OF
NEWTOWN SCHOOL (2926)
FOR
A MAXIMUM ROLL ON THE
Ngāti Kotahitanga –
Māori Immersion Unit Special Programme
November 2017

PURPOSE

- 1 The purpose of this Memorandum of Agreement is to establish a maximum roll for enrolments into the Level One Māori Language Special Programme at Newtown School.

BACKGROUND

- 2 The school runs a Ngāti Kotahitanga unit which is a special programme as defined in Section 11B of the Education Act 1989 and gazetted by the Secretary of Education.
- 3 Newtown School is a contributing primary school; however, Ngāti Kotahitanga students have the option to continue in the unit for their intermediate level education.
- 4 The school is in the process of implementing its enrolment scheme.
- 5 The Ministry of Education has been working with the school to manage roll growth pressures.

AGREEMENT


- 6 The Board of Newtown School agree that:
 - applying a maximum roll figure to the Ngāti Kotahitanga unit will ensure that the teaching spaces required to accommodate Ngāti Kotahitanga unit students, up to the maximum roll, will count towards the property entitlement of the school;
 - management of, and planning for, both the Ngāti Kotahitanga unit and English medium rolls will be supported by the application of a maximum roll to the Ngāti Kotahitanga unit;
 - the maximum roll will be 25 students;
 - a roll of 25 students be managed within 1 teaching space;
 - enrolments into the Ngāti Kotahitanga unit need to be managed as per the school's enrolment scheme (Appendix One) and in accordance with the Education Act, Secretary's Instructions, and Guidelines (the school has copies of these);
 - all students enrolled into the Ngāti Kotahitanga unit will be determined as either *in zone students* (INZ) or *out of zone students* (OUTZ) in accordance with the enrolment scheme; and all students will be coded in the school's SMS in this way;
 - the school can apply to the Ministry for an increase to the maximum roll at any time

Signed on behalf of the
Newtown School Board of Trustees


.....
Chairperson or Board nominee

30.11.17
.....
Date

Signed on behalf of the
Ministry of Education


.....
Manager Education

27.11.17
.....
Date